



**FEDERATION OF UGANDA FOOTBALL
ASSOCIATIONS (FUFA)**
Founded 1924

Coaches Licensing Rules

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Article 1: *FUFA Coaches Rules*

1. The FUFA Coaches Licensing Rules is the set of regulations to control, regulate, register and develop coaches in Uganda

Article 2: *Scopes*

1. These Rules shall apply to the Coaches of football, beach soccer and futsal for men and women in Uganda

Article 3: *FUFA Coaching Grading System*

The FUFA Coaching Grading system is structured in 6 levels

1. CAF Pro License
2. CAF A License
3. CAF B License
4. CAF C License
5. FUFA Level-1 License
6. FUFA Beginners Coaching License

Article 4: *FUFA Coaching Certification System*

1. **CAF Pro License**
 - a) **Minimum Requirements**
 - i. Holder of CAF A License for a minimum of 2 years
 - ii. Active Coaching Practice of not less than 24 Months before course
 - iii. Basic IT Knowledge
 - iv. Minimum of UACE or its equivalent
 - v. Not more than 60 years
 - b) **Course Content**
 - i. As approved by CAF and/or amended from time to time
2. **CAF A License**
 - a) **Minimum Requirements**
 - i. Holder of CAF B License for a minimum of 2 years
 - ii. Active Coaching Practice of not more than 24 Months before course
 - iii. Basic IT Knowledge
 - iv. Not more than 60 years

b) Course Content

- i. Duration: 28 days
- ii. Minimum assessment hours: 6
- iii. Areas of assessment: Theory exams, Oral presentation, Field practical presentation and Laws of the game
- iv. Minimum hours of study: 240
- v. Classroom Theory: 96 hours
- vi. Field Practical sessions: 144 hours
- vii. Issuing Authority: CAF

3. CAF B License**a) Minimum Requirements**

- i. Holder of CAF C License for a minimum of 2 years
- ii. All successful coaches from the C License must show evidence of work in coaching capacity at grassroots/ youth level, FUFA Big league level, Regional level for a minimum of 2 years and shall provide records of involvement before enrolling to CAF B
- iii. Basic IT Knowledge
- iv. Minimum of UCE or its equivalence
- v. Not more than 60 years
- vi. Must have attended a 20 hour refresher course before enrolling on CAF B

b) Course Content

- i. Duration: 14 days
- ii. Minimum assessment hours: 4
- iii. Areas of assessment; Theory, Oral presentation, Field practical presentation and Laws of the game
- iv. Minimum hours of study: 120
- v. Classroom Theory: 48 hours
- vi. Field practical session: 72 hours
- vii. Issuing Authority: CAF

4. CAF C License**a) Minimum Requirements**

- i. Holder of FUFA Level-1 License for a minimum of 1 years
- ii. Active Coaching Practice of not more than 12 Months before course
- iii. Not more than 60 years
- iv. A former Senior National Team Player who had not less than 3 consecutive years with the National Team and a holder of UACE is exempted the requirement of the requirement a and b above

b) Course Content

- i. Duration: 14 days
- ii. Minimum assessment hours: 3
- iii. Areas of assessment: Theory, Field practical presentation and Laws of the game
- iv. Minimum hours of study: 120
- v. Classroom Theory: 48 hours
- vi. Field practical session: 72 hours
- vii. Issuing Authority: CAF

5. FUFA Level-1 License**a) Minimum Requirements**

- i. Holder of FUFA beginners coaching License for a minimum of 1 year
- ii. Active Coaching Practice of not more than 12 Months before course
- iii. A former 1st Division Player who had not less than 3 consecutive Seasons with in the 1st Division and a holder of UACE is exempted the requirement of 5(a) (i) and 5(a) (ii) above
- iv. Not more than 50 years

b) Course Content

- i. Duration: 6 days
- ii. Minimum assessment hours: 1
- iii. Areas of assessment: Theory, Field practical presentation, Laws of the game
- iv. Minimum hours of study: 60
- v. Classroom Theory: 24 hours
- vi. Field practical session: 36 hours
- vii. Issuing Authority; FUFA

6. FUFA Beginners Coaching License**a) Minimum Requirements**

- i. Former FUFA Registered Player or Referee or Official
- ii. Applicant must be able to write and read in English
- iii. Course can be taught in any local language on special request from FUFA
- iv. Minimum enrolment is 18 years
- v. Not more than 50 years

b) Course Content

- i. Duration: 5 days
- ii. Minimum assessment hours: 45 minutes
- iii. Areas of assessment: Group Field practical presentation
- iv. Minimum hours of study: 40
- v. Classroom Theory: 16 hours
- vi. Field practical session: 24 hours
- vii. Issuing Authority: FUFA

Article 5: FUFA Coaching Practicing License

LICENSE

1. A formal license issued by FUFA as provided for in these regulations authorizing a qualified coach to practice in Uganda for a specified period
2. A practicing license expires without prior notice at the end of the season for which it was issued
3. A license cannot be transferred
4. A license may be withdrawn by the licensor's decision-making bodies if;
 - a) Any of the conditions for the issuing of a license are no longer satisfied; or
 - b) The licensee contravenes FUFA Rules and sanctions of withdrawal if license are issued by a competent FUFA Body

Article 6: Licensor

OBLIGATIONS

1. The Licensor governs the coaching practicing licensing system through the following decision making bodies.
 - a) FIB
 - b) FLAC
2. The FIB shall:
 - a) Be FUFA License Committee
 - b) Assess the documentation submitted by the clubs, consider whether this is appropriate and determine the award of the FUFA Coaching Practicing License

Article 7: Procedure

1. FUFA will issue a deadline for submission of applications at the beginning of each season for qualified coaches that intend to practice coaching in Uganda
2. The license applicant shall submit a written application to the licensor within the stipulated timeframe.
3. The Licensor will publicly list all applicants that will have submitted their application for licenses before the exercise for evaluation and issuance of license commences.
4. The Licensor will evaluate all submitted applications considering information provided and may opt to obtain relevant information and use it in consideration of the award or rejection to award a practicing license
5. The Licensor may announce or publish information deemed necessary in relation to the licensing process.

Criteria Requirements

6. Upon application, FUFA will issue a Practising License to a person who fulfils the following requirements

a) 1st Division League Coach

- i. Member of the UFCA not on Suspension
- ii. Payment of 100UAs License Fees
- iii. Holder of a minimum of CAF B License or its Equivalent
- iv. Having undergone a FUFA Refresher Course or its equivalent not more than 12 months before application
- v. Having been actively coaching a FUFA Registered Club not less than 12 months before application
- vi. Not under any disciplinary sanctions by FUFA or another FIFA Member Association or CAF or FIFA

b) 2nd Division League Coach

- i. Member of the UFCA not on Suspension
- ii. Payment of 100UAs License Fees
- iii. Holder of a minimum of CAF C License or its Equivalent
- iv. Having undergone a FUFA Refresher Course or its equivalent not more than 12 months before application
- v. Having been actively coaching a FUFA Registered Club not more/less than 12 months before application
- vi. Not under any disciplinary sanctions by FUFA or another FIFA Member Association or CAF or FIFA

c) 3rd Division League Coach

- i. Member of the UFCA not on Suspension
- ii. Payment of 50UAs License Fees
- iii. Holder of a minimum of FUFA Level-1 License or its Equivalent
- iv. Not under any disciplinary sanctions by FUFA or another FIFA Member Association or CAF or FIFA

d) 4th and 5th Division League Coach

- i. Member of the UFCA not on Suspension
- ii. Payment of 10UAs License Fees
- iii. Holder of a minimum of FUFA Beginners License
- iv. Not under any disciplinary sanctions by FUFA or another FIFA Member Association or CAF or FIFA

e) FUFA Women Elite League Coach

- i. Member of the UFCA not on Suspension
- ii. Payment of 50UAs License Fees
- iii. Holder of a minimum of CAF C License or its Equivalent
- iv. Not under any disciplinary sanctions by FUFA or another FIFA Member Association or CAF or FIFA

f) FUFA Juniors League Coach

- i. Member of the UFCA not on Suspension
- ii. Payment of 50UAs License Fees
- iii. Holder of a minimum of CAF C License or its Equivalent
- iv. Having undergone a FUFA Youth Coaching Course
- v. Not under any disciplinary sanctions by FUFA or another FIFA Member Association or CAF or FIFA

g) FUFA Academy Coach

- i. Member of the UFCA not on Suspension
- ii. Payment of 50UAs License Fees
- iii. Holder of a minimum of CAF C License or its Equivalent
- iv. Having undergone a FUFA Youth Coaching Course
- v. Not under any disciplinary sanctions by FUFA or another FIFA Member Association or CAF or FIFA

h) Grade-1 FUFA Authorised Competitions Coach

- i. Member of the UFCA not on Suspension
- ii. Payment of 100UAs License Fees
- iii. Holder of a minimum of CAF C License or its Equivalent
- iv. Having undergone a FUFA Refresher Course or its equivalent not more than 12 months before application
- v. Having been actively coaching a FUFA Registered Club not more than 12 months before application
- vi. Not under any disciplinary sanctions by FUFA or another FIFA Member Association or CAF or FIFA

i) Grade-2 FUFA Authorised Competitions Coach

- i. Member of the UFCA not on Suspension
- ii. Payment of 50UAs License Fees
- iii. Holder of a minimum of FUFA Level-1 License or its Equivalent
- iv. Not under any disciplinary sanctions by FUFA or another FIFA Member Association or CAF or FIFA

Article 8: Registration & Licensing of Qualified Coaches

1. All qualified coaches intending to practice in Uganda are required to enroll as members of the Uganda Football Coaches Association (UFCA) in accordance with the Constitution of UFCA
2. Only Coaches registered in accordance with the UFCA may be issued with a Practicing License
3. FUFA will ONLY issue a practicing License to a Qualified Coach

4. Only Coaches registered in accordance with the UFCA are eligible for Courses organized and/or authorized by FUFA
5. A person with a fulltime employment contract elsewhere other than that of coaching shall not be issued with a Practicing License for the 1st and 2nd Division Leagues
6. It is a requirement that a coach holding a practicing license and has or obtains an employment contract registers that contract with FUFA. Contravention of this provision may cause withdrawal of the practicing license
7. The license will not be issued or if issued will be withdrawn for persons who are;
 - a. Involved in Refereeing activities
 - b. FUFA licensed Intermediaries
 - c. Practicing Sports Journalists
 - d. Practicing Politicians
 - e. In control or have administrative or sporting influence in more than 1 team in the same competition

a) Coaching Inspection

1. FUFA Coaching Inspectors may visit and assess the training and match programmes of a coach.
2. Notice of inspection will be issued by FUFA at least 48 hours before the inspection
3. A club or team and the coach are required to co-operate with the coaching Inspectors in order for them to undertake their inspection and assessment exercise. Contravention of this provision may lead to sanctions to the club and the coach including withdrawal of the coaching practicing license and/or the club license
4. The FLC may implement a recommendation by the coaching inspectors to withdraw or suspend a practicing license

Article 9: License applications

5. FUFA shall obtain a duly fill application for any issuance of authorised license with the following details
 - i. Name of the coach
 - ii. Nationality and date of birth
 - iii. Passport and/or national ID
 - iv. Contact address and passport photo
 - v. Category – (youth /senior) /1st division, 2nd division, 3rd division, 4th & 5th, Women elite, juniors league, academy, grade 1 authorized competitions, grade 2 authorized competitions.

- vi. Registration number with the Uganda Football Coaches Association
- vii. An original recommendation letter from UFCA
- viii. Contract Duration with current employer
- ix. Any other deemed document necessary and requested by FUFA before licence is granted

Article 10: Issuance of Football Coaching License

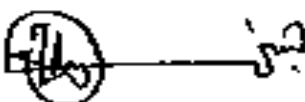
1. FUFA shall synchronize the application and grant coaching license as defined in these regulations.
 - i. The license number must be used as per these regulations
 - ii. FUFA retains the entire mandate to withdraw the coaching license upon non-compliance and inactive engagement in coaching football for a period of 2 years
 - iii. FUFA Region reserves the mandate to provisionally withdraw the license

Article 11: Unforeseen contingencies and force majeure

1. The FUFA Executive Committee shall make the final decision on any matters not provided for in these regulations or in Cases of force majeure

Article 12: Enforcement

These regulations were passed and adopted into enforcement commencing FUFA Executive Committee and shall remain into force until new or amendments are passed by the same FUFA Executive Committee.



Edgar Watson Ssuubi

Chief Executive Officer




Magogo Moses

President

Federation of Uganda Football Associations-FUFA



Schedule 1- Coach License Application Form

Federation of Uganda Football Associations

"It is Our Game, It is Our Country"

APPLICATION FOR COACH PRACTICING LICENSE

FORM No. C-101

Attention of: **FLC**

Name of the Coach:

Bio-data

Category: Youth club/academy ☐ Senior club ☐ Passport photo

Nationality: Date of birth: DD/ MM/ YYYY

Passport No. And/or National ID No.

Phone : Email:

Category of license applied for-Article 7

Please tick category and check requirements as Per art 7 (a-i) of coaches Licensing Rules

a)	1st Division League Coach	<input type="checkbox"/>		
b)	2nd Division League Coach	<input type="checkbox"/>	f)	FUFA Juniors League Coach <input type="checkbox"/>
c)	3rd Division League Coach	<input type="checkbox"/>	g)	FUFA Academy Coach <input type="checkbox"/>
d)	4th and 5th Division League Coach	<input type="checkbox"/>	h)	Grade-1 FUFA Authorised Competitions Coach <input type="checkbox"/>
e)	FUFA Women Elite League Coach	<input type="checkbox"/>	i)	Grade-2 FUFA Authorised Competitions Coach <input type="checkbox"/>

Registration number with UFCA

Attachment

Career CV (registered clubs last coached and year) ☐ Proof of payment for License fees ☐ Photo copy of Passport ☐

Photo copy National ID ☐ Certified copy of required FUFA Certification ☐

Declaration

By signing, I declare to abide by FUFA Coaching Licensing Rules and FUFA Rules

Coach's Signature:

Date:

Official uses Only

FUFA accepts

Rejects the application

And issues License No

And Rejection reference No to applicant



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Federation of Uganda Football Association



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